

## APPENDIX V

**APPENDIX V  
DEFENDANT BILLING NOTICE  
AND TRANSMITTAL FORM**

# Pennsylvania State Collection and Disbursement Unit (PA SCDU) IMPORTANT INFORMATION

1. Remit a signed check or money order payable to **PA SCDU. DO NOT ENCLOSE CASH OR CORRESPONDENCE.**  
**Write the Member ID on the check or money order.** Remit coupon with payment.
2. Print the amount paid in the field marked "AMOUNT ENCLOSED".
3. If the address is no longer valid, mark the CHANGE OF ADDRESS box and indicate the changes on the PAYMENT COUPON.
4. Please use the envelopes and coupons provided to remit support payments. **DISCARD ANY UNUSED COUPONS.**
5. **If you have any questions regarding this bill, contact your Domestic Relations Section.**



NCP's Name  
NCP's Address  
NCP's City PA 00000-0000

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**If you would like information on additional payment options via credit card payments, recurring automatic withdrawals, or pay-by-phone, contact the PA SCDU Customer Service Unit at 1-877-PAS-SCDU.**

- Other electronic options are available at:**
- www.e-childspay.com (Visa / MC / Discover)
  - www.ExpertPay.com (Bank Account Holders)
  - www.MoneyGram.com/PayBills (PA receive code 14677)

**VISA / MasterCard / Discover now accepted at  
1-800-955-2305**



PAYER MEMBER ID: 0123456789  
AS OF: 02/01/2013

SSN: XXX-XX-1234  
AMOUNT DUE: \$00.00

### MONTHLY STATEMENT OF ACCOUNT

**Attention**  
If you lost your job or get unemployment, drop off the form for a review of your support order at your Domestic Relations Office; check out [www.childsupport.state.pa.us](http://www.childsupport.state.pa.us)  
Log on as payor - then Forms  
Career Link is your connection find a new job at [www.cwds.state.pa.us](http://www.cwds.state.pa.us)

CASE ID #	CURRENT AMOUNT	ARREARS BALANCE
123456789	\$00.00	\$00.00

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Access our on-line services at [www.childsupport.state.pa.us](http://www.childsupport.state.pa.us)

Contact 1-800-829-1040 or [www.irs.gov/eitc](http://www.irs.gov/eitc) for more information on the IRS Earned Income Tax Credit (EITC) Program.

**Notice:**

**All bank returns are being sent for private collection. These collection efforts can include electronic collection from your account as well as traditional methods.**

### Pennsylvania State Collection and Disbursement Unit (PA SCDU) 1-877-PAS-SCDU PAYMENT COUPON

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NCP's Name  
**Member ID:** 0123456789  
**SSN:** XXX-XX-1234  
**PAYMENT FREQUENCY:** Monthly  
**AMOUNT DUE:** \$00.00  
**DATE:** March 2013

**AMOUNT ENCLOSED:** \$

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**Mail Payments To:**  
Pennsylvania SCDU  
P.O. Box 69110  
Harrisburg, PA 17106-9110

**Change of Address:**

